

# Prevent risk assessment and action plan (Eastern region format)

East Coast College

Outcome	Risk/Vulnerability	Action to address risk	Owner	Evidence of progress	RAG*
Leadership					
The organisation takes ownership of extremism and radicalisation concerns and appropriate oversight of the Prevent agenda is provided	There is a lack of clarity within the organisation regarding a systemic approach to respond to the Prevent duty	The organisation has an identified point of contact in relation to Prevent	Assistant Principal Student Wellbeing and Support; Senior Designated Leads; Safeguarding Co-ordinators	Members of staff are WRAP trained and deliver in addition to online.  Safeguarding Co-ordinators link with identified point of contacts internal and external following referrals.	
		Governors and Senior Management Team (SMT) have an understanding, shared with partners, of where and how their students might be at risk of being drawn into terrorism, including support for the extremist ideas that are part of terrorist ideology	Assistant Principal Student Wellbeing and Support; Senior Designated Leads; Safeguarding Co-ordinators; Wellbeing and Tutorial Co-ordinator; Principal;	Monthly Safeguarding and Prevent position papers.  Governor termly reports.  Key members of Local Safeguarding Children's Groups.  Tutorial programme – ECC Progression and Wellbeing Programme.  Over 70 partners supporting.	

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			Chair of Governors		
		There is active engagement from the institution's Governors, SMT, managers and leaders.	Chair of Governing Board; Principal; Deputy Principal	Quality processes are followed to ensure policies and procedures are in place and impact recorded.  Observations and walkthroughs in place, including Governors to ensure Prevent and British values work is covered.  Wellbeing Co-ordinator role in place to support embedded work.  Inclusion in College Self-Assessment Review, Principal's all staff updates and regular new and meeting updates across College.	
		Prevent is included within the institution's safeguarding policy/policies.	Assistant Principal Student Wellbeing and Support, Safeguarding Co-ordinator	Separate Prevent policy in place to be read in conjunction with College Safeguarding Children and Vulnerable Adults Policy and Procedure updated in accordance with legislation.	
		Prevent is included within the institution's related policies (e.g. safer recruitment/ venue hiring/visitors /contractors).	Assistant Principal Student Wellbeing and Support, Safeguarding Co-	Included in all related policies.	

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			ordinator, HR, Estates/H&S		
		Principles of the Prevent duty are included in new contracts for the delivery of services	Assistant Principal Student Wellbeing and Support, Safeguarding Co- ordinator, HR, Estates/H&S	All contractors/sub-contractors on site for extended jobs are DBS and Barring list checked. All other contractors are supervised on site.  Contractor/sub-contractor visitors are required to identify themselves and report to Reception before being escorted by authorised staff. Where possible the College restricts the presence of contractors and subcontractors to out of hours and holidays, where this is not possible access is restricted or supervised.  Included in Partner Code of Conduct.	

\* Please assess by assigning as Red / Amber / Green:

Red: Significant issues identified; corrective action needed;

Amber: Underway, but problem or delay identified; being dealt with;

Green: On track, no significant problems

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Partnership					
The organisation proactively supports the multi-agency delivery of the Prevent duty across the county	<p>The organisation delivers Prevent actions in isolation and good practice is not shared across the county</p> <p>The organisation does not effectively share information and vulnerable individuals are not given appropriate and possible support</p>	Active engagement around Prevent between governors, principals, managers and local partners	Assistant Principal Student Wellbeing and Support; Senior Designated Leads; Safeguarding Co-ordinators; Wellbeing and Tutorial Co-ordinator, Chair of Governors	<p>Quality processes are followed to ensure policies and procedures are in place and impact recorded.</p> <p>Observations and walkthroughs in place, including Governors to ensure Prevent and British values work is covered.</p> <p>Wellbeing Co-ordinator role in place to support and co-ordinate work delivered by curriculum and partners.</p> <p>Inclusion in College Self-Assessment Review, Principal's all staff updates and regular new and meeting updates across College.</p> <p>Monthly Safeguarding and Prevent position papers.</p> <p>Governor termly reports.</p> <p>Key members of Local Safeguarding Children's Groups.</p> <p>Tutorial programme – GY Progression and Wellbeing Programme.</p> <p>Over 70 partners supporting.</p>	

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		Building Positive Communities tutorials in place covering terrorism, radicalisation, extremism	AP Student Wellbeing and Support; Wellbeing Co-ordinators	Mandatory training for students on study programmes 100% complete May 18, however 15% surveyed Feb 18 did not agree they understood the meaning of these words. Ofsted found that community based learners had limited understanding of Prevent and British values - mitigation work in progress.	
		Support the Channel project by attending and supporting multi agency Channel panel meetings where relevant	Assistant Principal Student Wellbeing and Support; Senior Designated Leads; Safeguarding Co-ordinators	Currently no Vulnerable to Radicalisation referrals have resulted in escalation to a Channel Panel meeting.  Ongoing internal and external professional discussions during and following referrals to ensure that comprehensive referrals are made to ensure risk is effectively assessed before decision is made to progress/not progress to Channel panel.	
		Internal and external procedures in place to share information about vulnerable individuals including information sharing agreements.	Assistant Principal Student Wellbeing and Support; Senior Designated	Safeguarding Children and Vulnerable Adults Policy and Procedure references sharing of information external to East Coast College will take place within the framework outlined by 'Information Sharing' (DfE, July 2018) and Working Together to	

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			Leads; Safeguarding Co-ordinators; Wellbeing and Tutorial Co-ordinator, HR	<p>Safeguard Children (July 2018). Consent for sharing this information will be gained wherever possible.</p> <p>When a young person or vulnerable adult leaves the College, the Senior Designated Professional will make contact with the Senior Designated Professional at the new college or training provider and will ensure that the safeguarding file is forwarded to them in an appropriately agreed manner. We will retain evidence to demonstrate how the file has been transferred; this may be in the form of a written confirmation of receipt from the receiving college and/or evidence of recorded delivery.</p> <p>Local Authority Designated Officer procedures are covered in the Safeguarding Children and Vulnerable Adults Policy and Procedures for concerns regarding staff practice</p>	
The organisation has a clear understanding of the local risks related to extremism and radicalisation.	The organisation does not access available intelligence leading to a failure: a) to develop a comprehensive action plan; and,	Support the process of the Counter Terrorism Local Profile including attending multi agency briefings and providing relevant information and input to the process	Assistant Principal Student Wellbeing and Support; Senior Designated Leads;	<p>Assistant Principal Student Wellbeing and Support and Safeguarding Co-ordinator attended local profile briefing and disseminated information to other staff.</p> <p>Members of Local Safeguarding Children's Groups and feed into</p>	

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<p>The most prominent threat to our local area is currently right wing extremism. However, we are actively monitoring the threat of vegan extremism due to our large farming community.</p>	<p>b) effectively support vulnerable individuals</p>		<p>Safeguarding Co-ordinators; Wellbeing and Tutorial Co-ordinator</p>	<p>Boards. Membership of other relevant strategic and operational groups, such as the Norfolk County Community Safety Partnership.</p>	
		<p>Staff are briefed on local risk to students and the support needs of international students, particularly those from conflict zones</p>	<p>Assistant Principal Student Wellbeing and Support; Senior Designated Leads; Safeguarding Co-ordinators; Wellbeing and Tutorial Co-ordinator</p>	<p>Ongoing CPD responsive to local trends and updates e.g County Lines, Gang Awareness, extremist groups</p>	
		<p>Students are engaged and consulted on plans to implement Prevent duty</p>	<p>Assistant Principal Student Wellbeing and Support; Senior Designated Leads; Safeguarding Co-ordinators; Wellbeing</p>	<p>Students involved in tutorials around Prevent and British values, restorative practice, making of Perception of Prevent Videos, Student voice and involvement, inclusion in Equality, Diversity and Safeguarding meetings (EDS) and equality analysis of documents.</p>	

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			and Tutorial Co-ordinator		
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Capabilities					
Front line staff (including those in contracted services) have a good understanding of Prevent and are able to recognise vulnerabilities	Vulnerable individuals will not be identified or supported and will therefore potentially be drawn further into radicalisation	Training programme including targets is planned with proportionate level of training determined for all staff groups	Assistant Principal Student Wellbeing and Support; Senior Designated Leads; Safeguarding Co-ordinators; Wellbeing and Tutorial Co-ordinator, HR, Quality Team	Safeguarding and Prevent training is completed at recruitment stage for all staff with a mixture of paper, online and group training including WRAP. Informal ongoing updates. Online updated annually.  Student Ambassador training in place.	
		Staff attend appropriate training and training impact assessment is carried out			
		Places on Prevent training are made available to partner agency staff and contractors			

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Staff understand the referral process into Channel and the role that it plays	Vulnerable individuals will not be linked in with appropriate levels of support. Knowledge and data regarding risk of radicalisation in Norfolk will not be monitored	All staff are briefed on referral process; relevant information on Prevent duty and key personnel are readily accessible	Assistant Principal Student Wellbeing and Support; Senior Designated Leads; Safeguarding Co-ordinators; Wellbeing and Tutorial Co-ordinator; HR; Quality Team	Included in staff recruitment, induction and update training. This covers vulnerabilities and indicators such as absence.	
		The organisation monitors and reviews the number of referrals being initiated. This information is used to inform risk assessment process and subsequent actions		Monthly position papers are generated from recorded referrals. Cross campus system allows full reporting and analysis.	
Student Union (SU) is positively involved in Prevent activities	SU does not support Prevent duty thereby making the safeguarding of students less effective	SU advisors included in Prevent training	Wellbeing and Tutorial Co-ordinator;	Training takes place. Charity and other fundraising is discussed with the Wellbeing and Tutorial Co-ordinator ahead of events to ensure they are suitable.	
		SU actively involved in Prevent Implementation Group		SU attend EDS meetings.	
The organisation recognises the need to strengthen the support for apprentices and the community provision on understanding	Apprentices and the community provision do not get the required support to strengthen their knowledge on Prevent and British Values	Develop an online Prevent and British Values module that is accessible via Moodle which we will encourage all apprentices and community provision students to take	Assistant Principal Student Wellbeing and Support; Curriculum Managers;	Completion of online Prevent and British Values module by apprentices and community provision students  Wider understanding from community provision students	

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Prevent and British Values	Employers and community provision students are not convinced of the importance of understanding Prevent and British Values	<p>Integrate British Values into the curriculum of teaching the community provision students</p> <p>Give the apprentices and community provision students the opportunity to participate in activities and training offered throughout the tutorial programme to full-time students</p>	Wellbeing and Tutorial Co-ordinator; Student Coach	<p>through the production of Prevent and British Values videos</p> <p>Attendance of apprentices and community provision students in activities and training offered to full-time students throughout the academic year.</p>	
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Resources					
The organisation's venues and resources do not provide a platform for extremists and are not used to disseminate extremist views	Online radicalisation, which can include accessing inflammatory material or online grooming, is an ever increasing danger and can affect even the most remote rural areas	<p>Ensure that IT equipment owned by the organisation is covered by appropriate security software and firewalls to limit extremist material</p> <p>IT policies are in place to ensure that staff and students are protected from terrorist related content</p> <p>Policies are in place for staff and students working on sensitive or extremism related research</p>	Assistant Principal Student Wellbeing and Support; Senior Designated Leads; Safeguarding Co-ordinators; Wellbeing and Tutorial Co-ordinator;	<p>IT Systems are in place across both campuses. This includes blocking of material which is linked to discrimination/hate. Reports are reviewed by Safeguarding Coordinator.</p> <p>Acceptable user and e-safety policies in place.</p> <p>Partner Code of Conduct and Room Booking process in place.</p>	

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	<p>The use of the organisation's venues as a platform for extremists may be viewed as the expressed views being sanctioned by the organisation</p>	<p>Policies and procedures are in place for events held by students, staff and visitors (including off campus events).</p> <p>Protocols are in place to share information on events with partner agencies</p>	<p>HR; Quality Team; IT</p>	<p>Crawler software in place with monitoring arrangement, identifying sites of concern ongoing process.</p> <p>Prevent and safeguarding policies and procedures define sharing protocols in line with legislation.</p> <p>*Due to merger rating amber to embed joint process</p>	
<p>There are sufficient pastoral care and support resources for all students</p>	<p>Students feel unsupported and isolated and are therefore at greater risk of radicalisation. Safeguarding capacity is jeopardised; vulnerable individuals are not identified and not provided with appropriate levels of support</p>	<p>Sufficient chaplaincy and pastoral support in place for all students</p>	<p>Assistant Principal Student Wellbeing and Support; Senior Designated Leads; Safeguarding Co-ordinators; Wellbeing and Tutorial Co-ordinator;</p>	<p>Chaplaincy support is offered to all students and signposting to local faith leaders via the Great Yarmouth Multi Faith Group (of which the Chaplain is a member) take place. Christian chaplains have committed to voluntary 1 day per week on each campus.</p> <p>One to one tutorials with teachers take place within study programme, which supports identification of need. Employers are briefed regarding Prevent duty and included for work based learning students where areas of concerns are identified.</p> <p>Referral process to student safeguarding and wellbeing is established within the college and advertised to students and staff using variety of mediums.</p>	

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			<p>College Policies and Procedures are monitored by the Senior Leadership Team and through quality monitoring processes.</p> <p>Student Coach with Masters Degree relating to counter terrorism supporting development of tutorial delivery and is available to work alongside students and prevent process where required.</p>	
		<p>Arrangements for managing prayer and faith related facilities are accessible to staff and students</p>	<p>A Prayer room is available upon request to all students and staff, however this is not an allocated room.</p>	